



Missouri Gaming Commission

CAREER OPPORTUNITY

Position Vacancy No. 147

Application Deadline: August 16, 2016

CLASS TITLE: AUDITOR I/POLICY ANALYST

LOCATION: Jefferson City, Missouri

STARTING SALARY: \$42,780 (After successful probationary period \$44,352)

POSITION SUMMARY

This is detailed entry level professional work involving the review and approval of the internal control systems of Missouri's licensed gaming organizations. This position also prepares drafts of rules and facilitates the rulemaking process for the agency. One of the primary responsibilities is to review and evaluate the internal control systems to determine the casinos' compliance with the Missouri Riverboat Gambling Act and Regulations. This position reviews changes to the internal controls, develops recommendations for compliance, and approves the internal controls. The other primary responsibility is to prepare and submit drafted rule changes following existing Secretary of State guidelines. Close supervision and training are provided by the supervisor initially, however, as experience is gained, supervision becomes more general, and the employee exercises increasing independence and initiative in the performance of assignments within established policies and procedures.

QUALIFICATIONS

Bachelor's degree from an accredited college or university with a minimum of 15 earned credit hours in one or a combination of the following: Accounting, Finance, Business, or Public Administration.

Strong PC skills in MS Excel and Word preferred.

APPLICATION REQUIREMENTS

All applicants must fill out the MGC Employment Application. Go to the Missouri Gaming Commission's website <http://www.mgc.dps.mo.gov> to download the employment application form.

Send completed application to: Missouri Gaming Commission, ATTN Recruitment, P.O. Box 1847, Jefferson City, MO 65102, OR email to recruitment@mgc.dps.mo.gov.

EMPLOYMENT RESTRICTIONS

No applicant will be selected for employment if he/she has a family member related within the second degree of consanguinity or affinity employed by an entity licensed by the Commission.

A comprehensive background investigation is required before appointment.

An Equal Opportunity Employer

Missouri Gaming Commission reserves the right to fill positions through transfer and reclassification of existing employees.